





70030135215734755

GOBIERNO DEL ESTADO LIBRE Y SOBERANO DE QUINTANA ROO 22 DE ENERO No. 1, CENTRO, C.P. 77000, ENTRE JUÁREZ Y HÉROES, CHETUMAL, OTHÓN P. BLANCO, QUINTANA ROO, MÉXICO RFC: GEL741008GY9

WEL IRVIA FOLIO FISCAL: 2E6C6CDD-B657-B1D2-BA4F-CBC5590B1E46 No. DE SERIE DEL CSD DEL EMISOR: 0000100000200631766 No. SERIE CERTIFICADO SAT: 000010000020277 1990 FECHA Y HORA DE EMISIÓN: 2015-05-27-13:13:47 FECHA Y HORA DE CERTIFICACIÓN: 2015-05-27 13:08 4 TIPO DE CFDI: FACTURA SERIE Y FOLIO: CA-414097

REGIMEN FISCAL:

PERSONA MORAL CON FINES NO LUCRATIVOS

CONTRIBUYENTE / PROPIETARIO

LUGAR DE EXPEDICIÓN

EL CANTIL

20 AV. NORTE #401, ENTRE JUAREZ Y 2 NORTE, , C.P. 77600 COZUMEL, QUINTANA ROO, MEXICO,

RFC: XAXX010101000

CHETUMAL, QUINTANA ROO

INFORMACIÓN ADICIONAL

MUNICIPIO:

COZUMEL

RECEPTOR:

No. OPERACIÓN:

01030141409713

FECHA PAGO:

2015-05-27

MODALIDAD: RECAUDADORA No CONFIRMACIÓN

CANTIDAD	UNIDAD DE MEDIDA	CONCEPTO	PRECIO UNITARIO	IMPORTE
1	NO APLICA	010258 1. Analisis y calificacion de documentos que contengan actos inscribibles Período pago Principal Actualización Recargos Multa 20150526 \$4.438.00 \$0.00 \$0.00 \$0.00	\$ 4,438.00	\$ 4,438
1	NO APLICA	010266 10. Fojas del documento incluyendo anexos (cantidad de fojas) Período pago Principal Actualización Recargos Multa 20150526- \$700.00 \$0.00 \$0.00 \$0.00	\$ 700.00	\$ 700.
1	NO APLICA	010205 12. Expedicion de escrituras publicas Período pago Principal Actualización Recargos Multa 20150526- \$550.00 \$0.00 \$0.00 \$0.00	\$ 550.00	\$ 550.
PORTE CC	N LETRA: CI	NCO MIL SEISCIENTOS OCHENTA Y OCHO PESOS (00/100) M.N.	TOTAL:	\$ 5,688.0

OBSERVACIONES

Delegación CozumelPago Referenciado: 70030135215734755 Numero Escritura: 2

Declaracion:NORMAL

DATOS GENERALES DEL COBRO

SELLO DIGITAL DEL EMISOR

IW7qX0sSXHGqP8IGY793pw9x178yjuwHMTQWBWm6jkW7wXo4hFDbPAVZ1pYNqCe6e4MvQ09BzdpaTHaySFV6FG sy4liVs/mZONfSoSW+aFYTw92U6iwYFSQjrZHv5oxzVy2bF4TEdAzk1bqXd7VfYTTV1+ReWvcmDYwSeUZGNus=

SELLO DIGITAL DEL SAT

oPYSTkImDVIHzh7Aus8oF3tO5/1hy97/ZgztCX3LURNmVQuJVsHTzkpCK0jdt6elx14p5Z3MZcC6aD7kcNwtXlIXFZIoEm bJWIFyYeV3BRmAqP0hvdTD8jprSt7JspqKaR8Q2wjsVOz5MQyfMEhx0Z2/VKzKc7ngLfwZfcvSaog=



CADENA ORIGINAL DEL COMPLEMENTO CERTIFICACIÓN DIGITAL DEL SAT

||1.0||2E6C6CDD-B657-B1D2-BA4F-CBC5590B1E46||2015-05-|27T13:08:42||W7qX0sSXHGqP8iGYT93pw9x178yjuwHMTQWBWm6jkW7wXo4hFDbPAVZ1pYNqCe6e4MvQ09BzdpaTHaySFV6FGsy4liVs/mZONfSoSW+aF YTw92U6iwYFSQirZHv5oxzVv2bF4TEdAzk1bqXd7VfYTTV1+ReWvcmDYwSeUZGNus=|00001000000202771790||



Assembly of El Cantil Condominiums Nov 11, 2014

	Owner of Record	Proxy Named	Signature	VOTING %	Owner/ not titled
LA-S	El Cantil Sa de Cv	Sandra Dominguez		2.20%	Ramon Villenueva/ not titled
LB-S	David Ahrendsen	, and the second	De While	1.61%	
LC-S	Sid Stolper	2	Mic A	2.41%	8
3A-S	Dan Kliethermes	3	Daniel Vlitterns	2.23%	
3B-S	Chris Sutton			1.68%	
3C-S	El Cantil Sa de Cv	Alan Dannerman	A STATE OF THE STA	2.32%	Peter Pooles/Bobby Freeman
4A-S	Manana LLC	4	Josephows	2.18%	
4B-S	Bud Corkin	5	Bud Coskin	1.74%	9 37.83
4C-S	Gary Gomala	Saby Melendez Chan	nolles gets	2.33%	
5A-S	El Cantil Sa de Cv	Sandra Dominguez		2.18%	Jack Musser
5B-S	Jaime Olmo Worma Pad	va 6	Maridan	1.74%	
5C-S	Doris Holter	7	Amo Man Hit	2.34%	
6A-S	Frank Bunan	8	In Room	2.19%	
6B-S	Greg Hanson	Saby Melendez Chan	Mldes July -	1.70%	
6C-S	John Weissert	9	D-Weyson	2.37%	
7A-S	William Mencarow	/	00	2.26%	
7B-S	Gordon Swanson			1.74%	ABOC
7C-S	Gustavo Vidolsola	Saby Melendez Chan	Antot and	2.33%	ESTA NOTA
PHA-S	El Cantil Sa de Cv	Sandra Dominguez	The state of the s	1	Joseph Ciotti
PHB-S	El Cantil Sa de Cv	Sandra Dominguez	Ug I Is of		Joseph Ciotty







ſ						
5	PHC-S	El Cantil Sa de Cv	Alan Dannerman	NATURE NA	2.95%	
	LA-N	Bill Bryan		Bill Beyon	1.53%	
	LB-N	Mark Kay	5000		1.18%	
	LC-N	Jaime Olmo	No.Z-	Jai Ja.	1.21%	
ŀ	LD-N	El Cantil Sa de Cv	Alan Dannerman	The state of the s	1.89%	Peter Markuski/not titled
	2A-N	Robert Schoenthaler		The themal of	2.34%	Mary Schoenthalu
	2B-N	Jerry Jacobs		Aeg & for	1.80%	
	2C-N	El Cantil Sa de Cv	Sandra Dominguez	A MARINE AND A MAR	1.96%	Peter Markuski/not titled
	3A-N	Arnie Purisch			2.34%	
	3B-N	Gordon Swanson			1.80%	
	3C-N	George Baczynski			1.96%	
,	4A-N ~	El Cantil Sa de Cv	Alan Dannerman	50	2.34%	Alberto Villenueva/not titled
	4B-N	Earl Smith	Saby Melendez Chan	gertent. All	1.80%	
	4C-N	Kandy Stahl		Kordy Hall	1.96%	
	5A-N -	Wilke Brill Lean Brill		The second	2.34%	for loss
	5B-N	Ramon Villenueva		2	1.80%	
	5C-N -	ROBERT BALGED ORTH	a Comment	Robert Batteront	1.96%	
	6A-N	Richard Trepeta		A	2.34%	
	6B-N	TOM Trish Kieckhafer		All 1	1.80%	
1	6C-N	El Cantil Sa de Cv	Alan Dannerman	Le Ha	1.96%	ABOG. MANOR STANDORS
	7A-N	El Cantil Sa de Cv	Sandra Dominguez	WILL STATE OF THE	1.66%	12 15 15 15 15 15 15 15 15 15 15 15 15 15
B	7B-N	Robert Bonesco			1.12%	+ 11 () 'Te '1650// 260//// \ = 11
	7C-N	El Cantil Sa de Cv	Alan Dannerman		1.26%	SONAD THE TO
	A.,				,	ANDEZ







	,			00/	11	
7D-N	El Cantil Sa de Cv	,	Sandra Dominguez	an Almah	1.97%	
PHA	El Cantil Sa de Cv	//3	Sandra Dominguez	Will I	21	Gonzalez/not title
PHB-N	El Cantil Sa de Cv		Alan Dannerman	L. L.	1.80%	
PHC-N	MikeJanssen	11000	Saby Melendez Chan	July .	2.01%	
9A	El Cantil Sa de Cv	ME	Saby Melendez Chan	Gray.	3.85%	
9B	El Cantil Sa de Cv		Saby Melendez Chan	Mys. All	3.02%	
				1000		
					100.00%	
61 23			1			7
	Witnessed:		Name	Signature	Date	
	Secretary					
	Vote Counter #1					N
190	Vote Counter #1					





ASAMBLEA GENERAL DE CONDÓMINOS DEL CONDOMINIO TIPO RESIDENCIAL DENOMINADO "EL CANTIL", UNIDAD PRIVATIVA UNO. - EL CANTIL TORRE SUR y UNIDAD PRIVATIVA DOS. EI

CANTIL TORRE NORTE NOVIEMBRE, 2014

De conformidad con las disposiciones de los Artículos 2038, 2039, 2044 Fracción XII y demás aplicables del Codigo Civil para el Estado de Quintana Roo, así como el Artículo 30, Fracción II de la Ley de Propiedad en Régimen de Condominio, el Condominio Tipo Residencial conocido como "EL CANTIL" (UNIDAD PRIVATIVA UNO, EL CANTIL TORRE SUR y UNIDAD PRIVATIVA DOS, EL CANTIL TORRE NORTE), la empresa administradora del Condominio, "EL CANTIL HOA", A.C., convocan formalmente la presencia de todos los Condóminos a la Asamblea General de Condóminos que tendrá verificativo en PRIMERA CONVOCATORIA el día 10 de NOVIEMBRE DEL AÑO 2014 a las 9:00 a.m. En caso de no reunirse suficiente quórum, a través de este conducto también se hace la SEGUNDA CONVOCATORIA para el día 10 de NOVIEMBRE a las 12:00 horas; y, de ser necesaria, la TERCERA CONVOCATORIA verificándose a el día 11 de NOVIEMBRE a las 10:00 a.m. La Asamblea se reunirá en la UNIDAD LDN, edificio El Cantil, Torre Norte sobre Avenida Rafael E. Melgar entre calles quince y diecisiete en la Isla de Cozumel, Quintana Roo y donde se desahogará el siguiente Orden del Día:

- 1. Designación del Presidente de la Asamblea
- 2. Designación de dos Escrutadores
- 3. Lista de asistencia, verificación de poderes y, según corresponda, la declaración de que existe el suficiente quórum para llevar a cabo la Asamblea.
- 4. Lectura y Ratificación de las Minutas de la Asamblea de Noviembre 2013
- 5. Discusión y voto para permitir que las votaciones de los Condóminos en todas las mociones se realicen a través de papeletas para así aportar evidencia de la votación.
- 6. Presentación, discusión y aprobación del Presupuesto de Gastos del Condominio de Septiembre 1º, 2013 a Agosto 31, 2014.
- Presentación, discusión y aprobación del Presupuesto de Gastos del Condominio para el periodo Septiembre 1º, 2014
 a Agosto 31, 2015.
- 8. Elección/ratificación/remoción de la empresa administradora.
- 9. Discusión y voto de aceptación de la propuesta de Grupo Contable Integral, tal como se presenta en el paquete de información, para ser la empresa contable oficial de El Cantil HOA, A.C.
- 10. Nominaciones de los asistentes que deseen servir en el Comité de Vigilancia; votación y notificación de resultados.

 Miembros iniciarán sus funciones al finalizar esta Asamblea.
- 11. Asuntos Generales
- 12. Designación del Delegado Especial que se encargará de protocolizar el Acta de Asamblea y obtener la inscripción correspondiente ante el Registro Público de la Propiedad y del Comercio del Estado.
- 13 Redacción, discusión y lectura de la Minuta correspondiente.
- 14. Clausura

El Administrador

ALAN JAMES DANNERMAN
PRESIDENTE DEL CONSEJO DE ADMINISTRACIÓN
"EL CANTIL HOA", A.C.

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GENERAL CO-OWNERS' ASSEMBLY OF THE RESIDENTIAL TYPE CONDOMINIUM KNOWN AS "EL CANTIL". PRIVATE UNIT ONE. - EL CANTIL SOUTH TOWER and PRIVATE UNIT TWO. - EL CANTIL

NORTH TOWER NOVEMBER 2014

In accordance with the provisions set-forth by Articles 2038, 2039, 2044 Section XII and others applicable by the Civil Code in force for the State of Quintana Roo, as well as Article 30, Section II of the Law on the Regime for Condominium Ownership Regime, the Residential Type Condominium known as "EL CANTIL" (PRIVATE UNIT ONE: EL CANTIL SOUTH TOWER and PRIVATE UNIT TWO: EL CANTIL NORTH TOWER), the Administrator of the Condominium, the association known as "EL CANTIL HOA", A.C., formally Calls all Co-Owners' attendance to the General Co-Owners Assembly to be held on FIRST CALL on the NOVEMBER 10th, 2014 at 9:00 a.m. If not enough quorum meets, the SECOND CALL is as well herein made for NOVEMBER 10 at 12:00 noon; and, if required, the THIRD CALL will take place on NOVEMBER 11 at 10:00 a.m. The Assembly will meet at UNIT LDN, El Cantil Building, North Tower, on Avenue Rafael E. Melgar between streets fifteen and seventeen in the Island of Cozumel, Quintana Roo, where the following Order of Business will be addressed:

- 1. Appointment of Assembly Chairperson
- 2. Appointment of two vote tellers
- 3. Attendance list, verification of powers of attorney and, as applicable, declaration that the necessary quorum to hold the meeting is in attendance in order to call the Assembly to order
- 4. Reading and Ratification of the Minutes of the November 2013 Assembly
- 5. Discussion and vote to allow Voting by Members on all Motions to be done on paper ballots to provide proof of the tally
- 6. Presentation, discussion and approval of the Condominium expense budget of the September 1, 2013 to August 31, 2014 term
- 7. Presentation, discussion and approval of the Condominium expense budget for the September 1, 2014 to August 31, 2015 term
- 8. Election/endorsement/removal of Administration Company
- Discussion and vote to accept Grupo Contable Integral's bid, as presented in the information packet, to be the official accounting company for El Cantil HOA, A.C.
 - 10.—Nominations from the floor of persons wishing to serve on the Vigilance Committee, vote and notification of the results; New members will begin their duties at the conclusion of this meeting
- 41. General Business
- Designation of the Special Agent who will cause formal record of the Assembly Minutes and who will obtain the respective record thereof before the State Property and Commerce Public Register of Deeds.
- 13 Drafting, discussion, reading and approval of the respective Minutes.
- 14. Adjournment

The Administrator

ALAN CAMPATANNERMAN CHAIRMAN OF THE BOARD OF "EL CANTIL HOA", A.C.





EL CANTIL HOA AC GENERAL ACCOUNT

Proposal Budget 2014-15 10% increase

INCOMES	Current 1st	10% increase Proposed		10% increase Proposed	Current 3th	10% increase Proposed	Current 4th	10% increase Proposed	TOTAL	12% INCREASE TOTAL
SOUTH	\$35,990.40		\$35,990.40		\$35,990.40		\$35,990.40		\$143,961.60	\$143,961.60
NORTH	\$44,141.65		\$44,141.65		\$44,141.65		\$44,141.65		\$176,566.60	\$176,566.60
WATER BILL	\$7,500.00		\$7,500.00		\$7,500.00		\$7,500.00		\$30,000.00	\$30,000.00
12% INCREASE										\$38,463.38
	\$80,132.05	\$80,132.05	\$80,132.05	\$80,132.05		\$80,132.05	\$80,132.05	\$80,132.05	\$350,528.20	\$388,991.58
· ·										
EXPENSES MANTENIMIENTO	1st		2nd	QUARTER	3th		4th		TOTAL	TOTAL
GENERATOR R AND M , NORMAL, NEED TECH FROM MEXICO CITY FOR MAJOR Elevator Maintenance Fumigation LP Gas maintenance other expense PREVENTIVE AND NORMAL	\$4,500.00 \$1,761.00 \$727.10	\$1,750.00	\$4,500.00 \$1,761.00 \$6,605.16	\$500.00 \$4,750.00 \$1,750.00 \$7,100.00 \$15,000.00	\$4,500.00 \$1,761.00 \$4,688.50	\$1,750.00	\$4,500.00 \$1,761.00 \$374.05	\$1,750.00	\$2,000.00 \$19,000.00 \$7,000.00 \$14,025.00 \$60,000.00	\$2,000.00 \$18,000.00 \$7,000.00 \$14,025.00 \$60,000.00
AREAS VERDES Garden Maintenance	\$638.25	\$745.00	\$666.00	\$745.00	\$622.60	\$745.00	\$696.27	\$745.00	\$2,980.00	\$2,980.00
ALBERCA Pool chemicals Soap Liquid and Supplies Black Plastic Bag for garbage Toilet paper and paper towels for the half guest bathroom ADMINISTRATION EXPENSE	\$462.00 \$84.00 \$111.20 \$105.00	\$250.00 \$95.00 \$135.00 \$105.00	\$246.42 \$94.10 \$144.20 \$125.00	\$150.00 \$100.00 \$135.00 \$125.00	\$44.00 \$161.20	\$145.00	\$124.00 \$164.00	\$95.00 \$135.00	\$700.00 \$385.00 \$550.00 \$483.35	\$700.00 \$385.00 \$550.00 \$483.35
ADMINISTRATOR PART TIME 2 AUX ACCOUNITING 30% TIME PART TIME ENGINEER/ARCHITECT ESTIMATOR DRIVER 20% OFFICE RENTAL, TEL, INTERNET, ELECTRICITY LICENSES, WATER, OFFICE SUPPLIES, COMPUTER DEPRECIATION, PAPER, PRINTERS,	\$6,450.00	\$6,450.00 \$2,000.00 \$2,500.00 \$200.00 \$600.00	\$6,450.00	\$6,450.00 \$2,000.00 \$2,500.00 \$200.00 \$600.00	and the second second	\$6,450.00 \$2,000.00 \$2,500.00 \$200.00 \$600.00		\$2,000.00 \$2,500.00 \$200.00 \$600.00	\$25,800.00 \$8,000.00 \$10,000.00 \$800.00 \$2,400.00	\$25,800.00 \$8,000.00 \$10,000.00 \$800.00 \$2,400.00
		7		\$550,00		ψ000.00		4000,00	W72400,00	ABOC. 1

Kardy Jean Hate







DEDI ACTUALITATION DIVIDED ADDITION OF CONTRACT DEPOSITION					1					
REPLACEMENT INK, BINDERS, ARCHIVES, COMPUTER DEPRECIATION		4= 444 44		******	+					444 000 00
Attorney Fees and Assembly Fees Estimates, depending on hours billed for HOA questions		\$5,000.00		\$2,000.00		\$2,000.00		\$2,000,00		\$11,000.00
Preparation of Water Bill Sub-Out (Kandy has agreed to do this bi monthly)		\$150.00		\$150.00		\$150.00		\$150,00	\$0.00	\$0.00
SUELDOS Y SALARIOS # ESTIMATED, BILLED MONTHLY										
CLEANING PERSONAL#	\$3,490.42	\$3,775,00	\$13.00	\$6,845.00	\$25.00	\$5,105.00	\$50.00	\$3,775.00	\$19,500.00	\$19,500.00
DOORMEN/PORTERS 2 SHIFTS 5 PERSONS#	\$10,775.00	\$8,182.00	\$152.00	\$10,775.00	\$6.00	\$10,775.00	\$122.00	\$10,775,00	\$40,507.00	\$40,507.00
GUARDIAS BLANCO -PRIVATE SECURITY NIGHT SHIFT 1 GUARD ON PATROL#		\$2,575.00		\$2,575.00		\$2,575.00		\$2,575.00	\$10,300.00	\$10,300.00
POOL ATTENDENT #	\$2,037.18	\$2,220.00	\$2,037.18	\$2,220.00	\$2,037.18	\$2,220.00	\$2,037.18	\$2,220.00	\$8,880.00	\$8,880.00
ENGINEER PART TIME 4 HR#	\$2,632.94	\$2,800.00	\$2,632.94	\$2,800.00	\$2,632.94	\$2,800.00	\$2,632.94	\$2,800.00	\$11,200.00	\$11,200.00
ENGINEER PART TIME 4 HR#	\$2,802.00	\$3,005.00	\$2,802.00	\$3,005.00	\$2,802.00	\$3,005.00	\$2,802.00	\$3,005.00	\$12,020.00	\$12,020.00
RADIOS, PERMITS AND R AND M OF 5 UNITS		\$150.00	B 100 BS	\$150.00	1	\$150.00		\$150.00		\$600.00
AGUA POTABLE /CITY WATER			19	344						
Agua (CAPA)	\$10,467.57		\$11,745.44	t,	\$12,496.67		\$11,140.00		\$59,000.00	\$59,000.00
ASEGURADORA PARA EDIFICIO			****		*		7.1.		400,000	
Insurance	\$21,000.00		100		\$21,000.00				\$0.00	\$42,000.00
	,			9/1	4,000.00				40.00	4 12/000100
IMPUESTOS						1				
zona federal		\$2,100,00	\$1,950.60	\$2,100.00		\$2,100.00	\$2,170.00	\$2,100.00	\$8,400.00	\$8,400.00
recoja de basura		\$750.00	\$1,290.20	\$750.00		\$750.00	\$1,681.00	\$750.00	\$3,000.00	\$3,000.00
Attorney Fees and Assembly Fees Estimates, depending on hours billed for HOA questions		ψ1 00.00	41,230,20	ψ130.00		\$730.00	ψ1,001.00	\$750.00	\$3,000.00	\$3,000.00
Confusion difference in the amount of the budget				2		1				ec 200 00
contained attended in the attoute of the backlet					1	1				\$6,200.00
Suma Totales	\$68,043.66	\$67,587.00	642 045 04	67C 07E 00	ero 200 44	670 F00 DF	620 575 001	#CC 0C0 00	0040 000 05	#000 400 OF
Outria (Olabo	φυ0,043.00	00,100,100	\$43,215.24	\$76,075.00	\$59,320.44	\$72,508.35	\$39,575.06	00.00€,00€	\$340,930.35	\$388,130.35
Profit (loss)	\$12,088.39	\$12,545.05	\$36,916.81	\$4,057.05	\$20,811.61	\$7,623.70	\$40,556.99	\$13,772.05	\$9,597.85	\$861.23

PROFIT OR LOSS \$9,597.85 \$861.23









EL CANTILLHOA AC, RESERVE Budget 2014-15

INCOMES
CONDO FEES
Suma Totales
EXPENSES

repair to roof on north and south tower , north tower, needs to be done in May to august change over lighting in common area hallways to LED and possible motion activated replacement of 2 softner computationse system replacement of check valves and computer module to control pressure in south tower

Suma Totales PROFIT OR LOSS

1st Q	2nd Q	3th Q	4th Q	TOTALES
41,814.60	41,814.60	41,814.60	41,814.60	167,258.40
41,814.60	41,814.60	41,814.60	41,814.60	167,258.40
		9,575.00	37,500.00 6,000.00	37,500.00 9,575,00
	3,200.00			3,200.00 -
-	3,200.00	9,575.00	43,500.00	56,275.00
				110,983.40

waiting on bids additional

waiting on 2 more bids on equipment our eng









MY BACKGROUND: A little background about my professional experience to establish my may be in order before proceeding much further. I promise to do so quickly:

- Bachelor in Business from the University of Washington, Accounting emphasis
- Licensed CPA for 25 years
- Comptroller for division of the Howard Hughes Estate for 4 years
- 25 years in various financial/operational positions with Northrop Grumman Corp, retiring as
 Director of Business Mgt of \$1B unit with functional responsibility for
 - o Financial Planning & Reporting
 - o Resource Planning & Management
 - o Program Cost & Schedule Control
 - o Contracts & Subcontracts
 - o Pricing & Estimating

PROBLEM BACKGROUND: As a professional familiar with evaluating financial information, the FY 2012 – 2013 financial statements presented to Co-owners prior to the November 2013 Assembly did not appear to "hang together" properly and, therefore, did not appear to provide a fair representation of the Homeowners Association's (referred to herein as the "HOA") financial position. For example:

- Financial Position (Assets, Liabilities and Equity)
 - Included bank accounts and Accounts Payable (referred to herein as A/P) which did not belong to the HOA
 - o Some reported HOA A/P balances were not in agreement with the A/P detail provided
- General Statement (Accumulated Profit/Loss Annual Statement)
 - o Some expenses differed from previous quarterly statements provided
 - No insurance expense was reported for the FY and this had always been a significant expense for the HOA
- Reserve Statement (Accumulated Profit/Loss Annual Statement)
 - No previous year's accumulated Profit (loss) was reported although assessments were collected in FY 2011-2012
 - No Income was reported for the first quarter although assessments were collected in Q1
 - Expenses previously reported as expenses in the General Account were also reported in the Reserve Account
 - Maintenance expenses historically have been covered by regular assessments, i.e. paid out of the General Account. It is my understanding that the use of the Reserve Account is for "extraordinary" type expenses.

Numerous discussions were held with our Administrator attempting to reach an understanding before the Assembly. However, without examining the financial records of the HOA, it was impossible to understand what the issues and their corresponding solutions were.

REVIEW PROCESS: The process employed to understand the HOA's financial position as of August 31, 2012 was simple:



Houdy year Stall

APP BASIX 40 COMO. A light had ground about my professional superfence to establish the in extension before proceeding much further. I promise to do so epickly:

- gisafiguna gullimuount-, polypsidu**ati**vi še vilizeventt advinant seeclausist adejete. S
- In years in various tinancial/agustaisers positions with electrop Copumer Corp, returns is recovered at Bosinary between \$100 and with increased course, with the
 - arithus 11 % such usit foresatiff is
 - despired Plannian & W. Hygmani
 - Burn Delukater Luci mangori
 - riesermone 2 de montresett
 - o Priding 5. Extimating

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- . No income was reported for the frest queries stabough economic score outsided in Qu
- Expenses provincisty renormal as entermiss in the September, or multivers also reprotect in
- Maintenance expressed historically have been consequently inguise at resonance; being public of the public of the property and the consequence of the public of the publ
 - average applications of the

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- trace 100% of the transactions in each of the HOA's four (4) bank accounts to either the HOA's four (5) bank accounts to either the HOA's four (6) bank accounts to either the HOA's four (7) bank accounts to either the HOA's four (8) bank accounts to either the HOA's four (8) bank accounts to either the HOA's four (9) bank
- validate income by tracing assessments from owner account (i.e. mine) to either the General or Reserve HOA accounts
- trace expenses not paid and owing to Prima Holding (eg. Doormen, administrative services, etc.)
 or Cozumel Construction (eg maintenance) to the A/P worksheet provided
- evaluate the reasonableness of expenses by examining supporting documentation for reported expenses over \$500
- Follow up with Administration personnel with questions and/or to obtain data

Draft financial statements were prepared for review with the Admin and President of the VC in February. All beginning balances equated to the FY 2011-2012 ending balances as approved by the Assembly, and all transactions running through the bank accounts were incorporated into a P&L or A/P type account. It should be noted that FY 2011-2012 Financial statements were approximately \$12,300 out of balance. It should also be noted that a P&L for the Reserve Account was not provided with FY2011-2012 financial statements, so a beginning balance for accumulated profit/loss had to be developed.

Given the differences in my findings (see Exhibits 1, 2 & 3) and what was previously reported, the outcome of the meeting in February was to hire a local Mexican accounting firm to conduct an audit of the fiscal year.

An Audit Report was provided in June 26, 2014. Unfortunately it did not contain a Statement of Accumulated Profit/Loss for either the General or Reserve accounts though it did contain positions on Accounts Payable for both the "main activity" of the HOA and "not from the main activity" of the HOA. A follow on meeting with the Auditor was conducted in July. My objectives were to obtain his P&L statement positions and to understand how the Accounts Payable positions were derived.

The Auditor re-released the results of his findings in August, and while our respective results are closer, questions still remain. I am unaware of an Audit Report being provided to the Administrator or any subsequent changes to these findings. So if there have been any other revisions by the Auditor, they are not included in the comparisons contained in my review. See Exhibits 1, 2 & 3.

SUMMARY FINDINGS:

INCOME:

General Account income for the year appears appropriately stated. Prima Holding paid the HOA on behalf of 100% of the owners, including those they did not manage, at or before the beginning of each quarter required. These payments in full resulted in NO amounts owing from Owners to the HOA at the end of the year.

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Reserve Account income for the year was understated by the omission of 1st Quarter assessments of \$20,033.01 (3 monthly reserve assessments of \$6,677.67). These amounts appear to have been collected from owners and were deposited into the Reserve bank account. Additionally, Prima Holding made an extra deposit of \$6.677.67 during the year which should be treated as Payable to them.

As mentioned before a position for accumulated profit/loss had to be developed for the Reserve Account as FY2011-2012 financial statements had not been previously provided. A review of FY2011-2012 Reserve bank account activity was provided by the HOA's Accountant. For the most part, it was consistent with my understanding of Reserve activity – assessments were collected, no expenses incurred, and a transfer of income (\$46K) to the General Account was made. However, there was a deposit and a bank transfer, resulting in a net reduction of cash of \$6,347.11 which did not appear to be related to HOA activities. For accounting purposes I have treated this position as an offset to unknown Payables.

EXPENSES:

General Account expenses in total were understated by about \$62K. Items of note include:

- No insurance was recorded and this is a major expense item for the year ~\$39.5K.
- Based on review of bank transfers and supporting documentation, pool furniture appeared understated by ~\$10K
- The agreement with the Administrator to pay 10% of the HOA's water expense was terminated though not communicated to Accounting Staff ~\$5K
- Miscellaneous net expenditures not reported ~\$7K

Reserve Account expenses were overstated by \$3K for expenses which were already reported in the General Account and accrued as Accounts Payable. Of particular surprise was the use of the Reserve Account to pay for ordinary common area maintenance expenses and the Christmas bonus for Prima Holding staff approved by the Assembly. Using the Reserve Account to pay ordinary maintenance and operating expenses has a tendency to mask the ongoing cost of operations and potentially understate the assessments required.

See the following Exhibits 1 and 2 for comparisons of my review findings of Statements of Accumulated Profit/Loss for the General and Reserve Accounts, respectively, to those reported on behalf of the HOA by the Administration and the Auditor.

Of particular concern was there were NO contracts with Prima Holding, Cozumel Construction, nor any regular vendors which could substantiate agreements relative to scope and price of services to be provided.

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- The Reserve Account should not be used to pay for Maintenance and Administrative expenses.
 This is the purpose of the General Account. To do so masks the potential understatement of assessments.
- The HOA should have contracts in place with both the Administrative Company and Cozumel
 Construction which outline scope, pricing, and terms and conditions. Without such written
 agreements differences in expectations are highly likely and differences in recollections of
 verbal agreements are impossible to substantiate.
- Annual Profit and Loss statements should include foreign exchange impacts.
- Monthly the Administrator and the VC should review actual performance (income & expense) vs
 the approved budget for both the General and Reserve accounts. The use of funds for the next
 month should also be reviewed with the Administrator to foresee any cash management issues
 which may require a vote by the Co-owners to rectify.
- Monthly financial statements should be reconciled to the bank statements.
- The following financial information should be provided to Co-owners quarterly:
 - Statement of income/expense
 - o Projection of expense for the upcoming quarter
 - o An Accounts Payable Report for ALL accounts,
 - o A statement of amounts owed from Co-Owners
- Quarterly financial statements should be reviewed by an accountant other than the one
 preparing them before being provided to the Administrator. The Administrator and/or the VC
 should review the statements before release to Co-owners to ensure they reflect current
 operations accurately and completely.
- Quarterly financial statements provided to Co-owners should be in a file format, e.g. pdf or Excel with password protection), which does not allow for manipulation.
- Changes to previously reported financial information should be consistently highlighted in reports or reported as an adjustment to information in the current period.
- A process whereby Owners can ask questions regarding financial information and receive timely answers needs to be developed and communicated.

In conclusion, I would state that the proposed financial statements provided as attachments provide a more accurate and complete representation of the HOA's financial position as of August 31, 2013.

Respectfully submitted,

Jean Brill

Lordy Jean Stall

EXHIBIT 1 – Statement of Accumulated Loss, General Account

EL CANTIL

ANNUAL STATEMENT 2012-2013

Amounts reported in US Dollers (8)

				J BRILL	Review vs	Explanation for material differences with
		HOA REPORT	AUDITOR	REVIEW	Audit Delta	
INIC	OMES	ACTUAL	ACTUAL	ACTUAL	Hadit Delta	Madred , V. KOO
BAC.	CONDO FEE	320,528.20	320,528.20	320,528.20		
	RESERVE	12,019.81	12,019.81	12,019.81		
	KESERVE	332,548.01	332,548.01	332,548.01	-	
		002,040.01	002,010.01	302,010.01		
EXP	PENSES			1		
	CONTRACT LABOR & SALARIES		1		1	
	Grounds Maintenance	17,013.45	17,013.45	17,013.45		
	Doormen	50,332.03	50,332.03	50,332.03	1	
	Adminstrator	25,800.00	25,800.00	25,800.00	1	
	Pool Maintenance	8,792.57	8,792.57	8,792.57		
	MAINTENANCE				1	
	Engineer Part time Contract Labor	15,683.85	15,683.85	16,017.70	1	
	Elevator Maintenance	20,512.29	20,512.29	20,512.29	1	
	Furnigation	5,500.51	5,500,47	5,500.51	1	
	Pool Furniture	14,602.31	14,629.17	24,807.24	10.178.07	Q2 Payments to vendor not recorded in P&L
	Other Maintenance	65,504.82	49,173.65	49,921.33	100,000	,
		a 855.				
	OUTSIDE SERVICE FOR GARDEN MAINTENANCE	4,259.30	4,259.30	4,259.30	1	
	POOL SUPPLIES	2,188.30	2,188.30	2,188.30		2 8
	10001177104 17171 77171 1717171	40,000,00	40,000,00	40.000.00		
	ACCOUNTING & ADMIN - PRIMA HOLDING	12,300.00	12,300.00	12,300.00		3
	UTILITIES	100 60			1	
	LP Gas	14,602.31	16,151.27	16,151.28	1	19
	Electricity	20,114.34	20,114.34	20,114.34		W.
	Cable TV	16,976.72	16,976.72	16,976.72	1	1
	Water	48,575.83	48,575.83	48,575.83	4057.50	2
	10% Payment for Restaurant	(4,857.58)	(4,857.58)			Change in Agreement to Pay HOA
	Telephone Trash	327.13 4,730.98	327.13 4,730.98	1,437.28 4,730.98	1,204.41	Q3 Payment to vendor not recorded in P&L
	114011	4,730.86	4,730.86	4,750.56	1	3
1	INSURANCE	6,156.48	39,462.98	39,462.96		8
	PROFESSIONAL FEES		5,638.08	6,757.28	1 119 20	Reclassified as Professional Fee
	THO ESOIO ET LES		1 .,	100000000000000000000000000000000000000		
-50	TAXES & LICENSES	1 1		1 49 1 48	200	, and a second s
1 5	Federal Zone	6,905.69	10,832.70	10,447.89	V.	16.
5. 5.	Social Security taxes	5,870.26	5,198.80	6,392.62	2.9	8
	ISR Retirement	7,200.00	7,200.00	7,200.00	, N.J.	3
in .	Bank fees	114.29	264.68	264.48		. 3
	Foreign Exchange		1 1	(354.97)		Foreign exchange Not recorded in P&L.
	Other	1 1		389.70	(74.09)	Misc rounding differences
	Freight		518.40	518.40		
	Audit Adjustments			1 1		ν.
	Diferencia HOA Employes		333.85			
	Monica Laura		1,119.20	en in HONDA	(1,119.20)	Reclassified as Professional Fee
	Diferencia tax for social security		1,643.75			A AMERICAN TO THE PROPERTY OF
	Varios Gastos		949.78	1 1		Q1 Payment was Y/E A/P not expense
	Manuel de Jesus Uc		1,444.00		(1,460.00)	Duplicate factura, not valid without unique factura
	Juan Carlos Maldonado		"	1		
	Esteban Leon					
	Suma Totales	354,603.56	402,809.97	416,509.51	13,699.53	
	Profit (loss) Quarter	(22,055,55)	(70,261.96)	(83,961.50)	(13,699.53)	e 10 1 11 11 14 14 14 14 14 14 14 14 14 14 1
	Previous Balance Aug 31,2012	(22,000,00)	1.5,25.11.07		1.5,555,000	9 1
-	Accumulated Profit (loss)	(80,036.71)	(80,036.71)	(80,036.71)		
	· · · · · · · · · · · · · · · · · · ·	(00,000.11)	1/1	17	I	



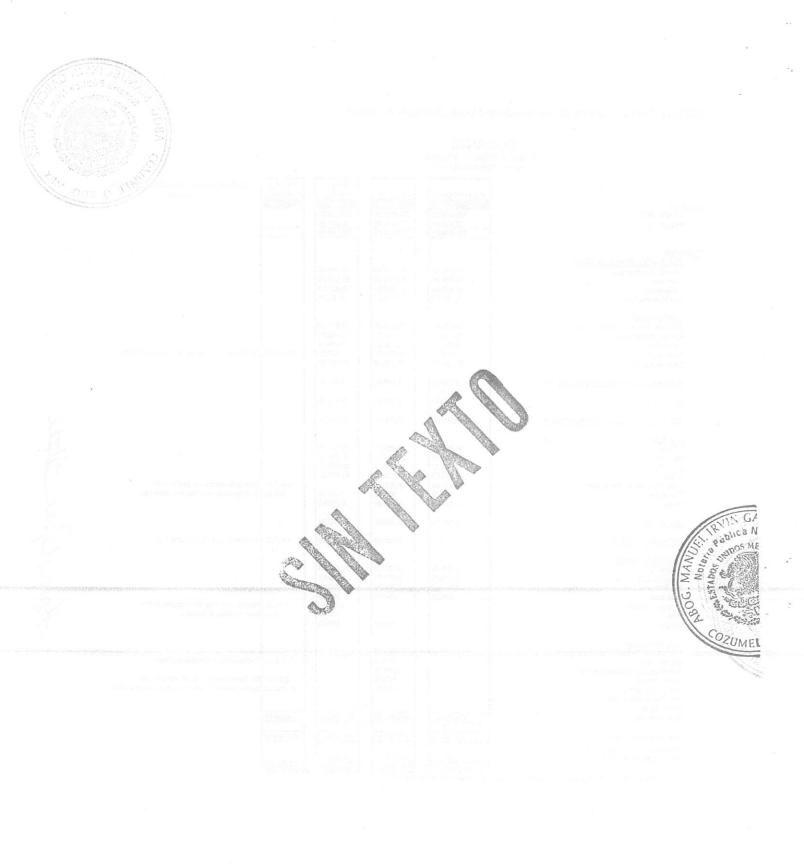


EXHIBIT 2 - Statement of Accumulated Profit, Reserve Account

EL CANTIL

ANNUAL STATEMENT 2012-2013 Amounts Reported in US Dollars (\$)



-				1-00		0 1 14
ĿΧ	piana	tion	tor	differences	WITH	Auditor

	YEAR	YEAR per Audit
INCOMES	ACTUAL	ACTUAL
RESERVE PAYMENTS ASSESSMENT	179,206.02	179,206.02 20,033.01
	179,206.02	199,239.03
EXPENSES CHRISTIMAS BONUS		3,352.00
MANTENIMIENTO	36,978.35	30,622.63
abono a account payables	2,927.60	2,927.60
BANK FEES	159.84	239.76
Suma Totales	40,065.79	37,141.99
Profit (loss) Quarter	139,140.23	162,097.04
Cumulative Profit Prior Yrs	7,751.92	7,751.92
Accumulated Profit (loss)	146,892.15	169,848.96

	Review vs Audit
JMB REVIEW	Delta
ACTUAL	ACTUAL
179,205.42	
20,033.01	
199,238.43	0.60
3,352.00	
33,550.23	
122.87	
37,025.10	(116.89
162,213.33	117.49
14,099.03	6,347.11
176,312.36	6,464.60

Primarily foreign exchange

NON HOA Transactions

ASSETS:

My review verified the cash balances as reported at year end. However, a review of the bank statements revealed the following:

- 1. There were deposits made to the accounts that were not for assessments, i.e. they did not pertain to HOA business. In discussion with the Administrator and Accounting staff, cash received for rentals or cash from Prima Restaurant were the likely reasons for the deposits. None of these items were reported in either a P&L or on the A/P Worksheet.
- 2. There were transfers to Prima Holding, Prima Group & Cozumel Construction that were not recorded in the Accountant's A/P Worksheet. Some of these transactions were explained as offsets for the deposits noted above; others were unexplained as to their purpose.
- 3. In the subsequent Audit, the Auditor referred to Items 1 and 2 above as "not from the main activity of the HOA" and recommended the net result of these transactions be paid back. I have accounted for them in the draft financials as "Non HOA" A/P activity.
- 4. Payments for ordinary expense items of the General Fund were made out of the Reserve Fund when funds were not available in the General Account. It is my opinion that approval from the Assembly is required to do so.

ACCOUNTS PAYABLE

As far as reviewing the Accountant's Accounts Payable Report, the following items were noted:



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- As mentioned previously, non HOA transactions (deposits & transfers/withdrawals) were not reported in the Accountant's Accounts Payable Worksheet
- The HOA pays for 2 part –time engineers and that expense is recorded in the P&L; however, the
 A/P Report does NOT include the second engineer's salary. Thus the A/P was understated.
- There were a number of direct payments to vendors for expenses that were also recorded as owing to Cozumel Construction. The net effect is an overstatement of Payables to Cozumel Construction.
- There were also some withdrawals from the bank accounts for compensation to the
 Administrator or affiliated companies that did not get recorded as payments in the A/P

In summary, my review estimates the total Accounts Payable, net of Accounts Receivables from affiliated companies, to be overstated by approximately \$43K.

EXHIBIT 3 - Accounts Payable (including Non HOA activity) Summary

ACCOUNTS PAYABLE AS OF AUGUST 31, 2014 Amounts Reported in US Dollars (\$)

	Auditor Balance		Brill Review		Original
	Bros Anna Carrier	Difference	Balance	Adjustment explanation	Y/E Balance
HOA Employes	13,048.98	(1,406.20)	11,642.78	Auditor amount includes Admin SS Tax for Q1	15,160.34
Maintenance	(7,691.14)	15,550.00		Payments were made from Reserve Acct - see below	25,640.33
Maintenance Reserv	#F E	(1,460.00)	6,398.86	Duplicate Factura for transformer work	
		100			1000
Albert Salary	15,050.00	(4,300.00)	10,750.00	Auditor balance missing 2 payments in December	23,650.00
SR RET Salary	600.00	4,82	600,000		600.00
Administration Account	1,100.00		1,100.00		1,100.00
El Cantil Condominios	8,000.00	(8,000.00)	0.00	This balance is a NON HOA Activity; moved to NON HOA Activity Summary	
urish* El Cantil Admin	9,000.34	(9,000.34)	0.00	「製造器は配送する」とは、これでは、またり、またり、おきないできた。これでは、これでは、これでは、これでは、これできた。これでは、これでは、これでは、これでは、これでは、これでは、これでは、これでは、	
Beach Repair	11,870.00	- 7535	11,870.00	enternative vices in communication and the second second and the second	11,870.00
Albert (openning acc)	80.00		80.00		
Maintenance reserve	(11,301.12)	(15,550.00)		Reserve Payments recorded against General Acct - see above	
27	(,,,	(5,186.55)	- 81	Unsubstantiated credit???	
35//		(5,255.55)		Cetina transformer work accrued to Coz Constru but paid directly to vendor out of	
7/		(2,928.00)		the General Account	
11/		(11.55)	(34,977.22)	Unexplained difference	0.00
rima Holding	1,185.65		1,185.65		
ool Supplies		2,371.58	2,371.58		10.10
Total Accounts per Audit	40,942.71		11,021.65		78,020.67
ion HOA Activity per initial Audit Report	7,639.16		19,960.90		
ubsequent adjustment to NON HOA Audit Report for Q1 Reserve Assessments	(20,033.01)				
LV. Gnilegos	6,773.16				
rade Accounts - Net			4,289.18		
Total Accounts Payable	35,322,02		35 271 73		70 030 67

BALANCE SHEET SUMMARY:

As mentioned previously, the balance sheet is off ~\$12.3K due to the prior year's out of balance position.

Additionally, my accounting of payable balances suggest there are some taxes and trade payables owing at year end, though the Accountant's summary suggests all expenses are paid. These differences need to be understood in detail to accurately report financial position, to understand who is owed what and

Landy Jean Stanle

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EXHIBIT 4 - Consolidated Balance Sheet (both the General & Reserve Accounts)

EL CANTIL

Consolidated Balance Sheet

AS OF AUGUST 31, 2013 Amounts Reported in US Dollars (\$)

	Total
CONCEPT	AMOUNT
Dollar Account	45,516.35
Peso Account	13,926.94
TOTAL BANK	59,443.29
Accounts Receivable NON HOA Transactions	
Prima Holding	28,858.86
Prima Group	9,051.47
COZ Construction	34,977.22
Prima Holding	14,668.32
Unidentified	638.00
Trade Accounts	9,140.78
Total Receivables	97,334.65
ASSETS	156,777.94

Original		Total
HOA Position	CONCEPT	AMOUNT
	A/P - GEN Acct	
	Dannerman	10,830.00
1	Prima Holding	28,596.75
59,443.29	COZ Construction	18,268.86
	Unidentified	2,371.58
	NON HOA Transactions	
1	Unknown	34,097.74
1	El Cantil Admin	9,000.34
1	El Cantil Condo	8,000.00
	E. E. V. Gallegos	6,773.16
	Taxes Payable IMMS/SAT	796.34
	Trade Payables - Net	13,429.96
100	Total A/P - GEN Acct	132,164.73
799	Retained Earnings	
W B	PY Cumulative Profit (Loss)	(65,937.07)
7 19	Current Year Profit (Loss)	
- 47	General & Reserve Accounts	78,251.83
9	Total Cumulative Profit (Loss)	12,314.76
59,443.29	LIABILITIES + PROFIT (LOSS)	144,479.49
- 6	V 129	(12,298,45)

Original	Delta to HOA
HOA Position	Position
23,650.00	
16,260.34	
37,510.33	
600.00	
78,020.67	43,190.59
	43,190.59 (6,347.72)
78,020.67	
78,020.67 (72,284.79)	(6,347.72)
78,020.67 (72,284.79) 117,084.68	(6,347.72) 38,832.85

Out of balance condition:

RECOMMENDATIONS:

As in any financial statement review, processes and internal controls are also examined to some degree to see how they play in the development of accurate, complete and timely financial information. The lack of checks and balances in the development of financial statements and handling of financial matters is a significant weakness. Having said this, there are a number of recommendations below that are put forward as means to improve the quality of the financial information provided to Co-owners:

First and foremost, eliminate all non HOA transactions from banking activity. HOA funds should
not be comingled with non HOA funds. Not only will this reduce the number of transactions
which need to be accounted for, it will also eliminate any perception of impropriety. So I
recommend opening new bank accounts in the name of and under the tax ID of the Regime, El
Cantil (which represents all Co-owners) and transferring all funds from the accounts currently
named El Cantil HOA, A.C. which is the Administrative Company. This change should clarify
ownership, add a check and balance, and eliminate any perception of impropriety.

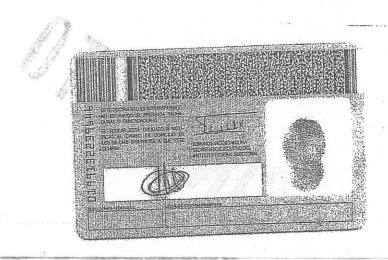
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Secretaria de Relaciones Exteriore MEXICO

IRMA GARCIA MEJIA, Directora de Nacionalidad y Naturalización de la Dirección General de Asuntos Jurídicos de la Secretaria de Relaciones Exteriores, expide la presente carra de naturalización a favor de ALAN CRAIG DANNERMAN cuya fotografía aparece di margen y quien protesto adhesión, obediencia y sumprión a las leves y autoridades de los Estados Unidos Mexicanos.

Lo anterior con fundamento en lo dispuesto no el Artículo 4°, Inciso b. Bracción. Il del Acuerdo por el que se dis Esta facultades en los Servidores Públicos que se indican de la la la facultades en los Exteriores y del Servicio Exterior Me la la terminos de lo dispuesto por los Artículos 30, Aparietto Es Tracción II de la Consumción Política de los Estados Unidos Mexicanos, 19 y 20 Pracción II de la Ley de Nacionalidad vigente

Nacionalidad anterior del interesado:

NORTEAMERICANA

Fecha de nacimiento: 15 DE MARZO DE 1949

Lugar de nacimiento: WASHINGTON D.C. ESTADOS UNIDOS DE AMERICA.

Nombre del patre:

ELI DANNERMAN

Nombre del patre: ELI DANNERMAN Nombre de la madre: MARIAN SIRMAI

Nombre del convuge: SANDRA CECILIA DOMINIGUEZ LOPEZ
Fecha de manimonio: 23 DE FEBRERO DE 1993
Lugar de mahimonio: GOZUMEL, QUINTANIA ROCU

Por lo antes expuesto, se extiende la presente para los efectos legales à que haya lugar, en Tlateloleo, Distrito Federal, à los catorce dias del mes de marzo del dos mil tres»:

Carra de Naturalización No. 0008701.



ASOGADO M. IRVIN GARCIA VALDEZ NOTARIO PUBLICO EN EJERCICIO. TITULAR DE LA NOTARIA PUBLICA NU-MERO NUEVE

CERTIFICO Que la presente copla es reproducción fiel ; exacta del documento original que he tenido a la vista y del que hice el cotejo correspondiente con forme a la ley.

